

# HOSTGUIDE

Helping foster & adoptive families heal, connect & thrive

#### REPLANTED CONFERENCE SNAPSHOT

#### WHAT IS THE REPLANTED CONFERENCE?

The Replanted Conference is a faith-based conference for adoptive, foster, and kinship parents and professionals. It is a time to escape from the distractions and chaos of everyday life and be physically, emotionally, and spiritually refreshed and inspired.

#### WHY WE GATHER

We understand firsthand that the adoption and foster care journey can be difficult and lonely. One of the primary goals of Replanted Conference is to come together in community and feel deep in our souls that we are not alone.

#### WHO WE HOST THIS EVENT FOR

The Replanted Conference is a Christian conference designed for foster and adoptive parents, kinship providers, support systems, professionals, and all those who care for children through adoption, foster care, kinship care, and Safe Families.

The Replanted Conference is hosted by the Replanted Ministry, but the conference is not limited to only people of the same faith. All are welcome.

#### IN-PERSON & SIMULCAST AUDIENCES

While we will host this conference with people attending in-person in Naperville, Illinois... it's part of something bigger. We want all our simulcast sites to feel like they are present in the auditorium with us. We plan to have interactive content all throughout the weekend to connect with our live location. Participate in NO WAY giveaways, interact with our in-person audience, and enjoy other surprises.

The preparation you all provided for us, especially going through the minute-by-minute schedule, supplies mailed here, and tech testing, made for a smooth and enjoyable event for us. Our participants were able to get in on the "unexpected" fun, as if we were all right there with you in Chicago.

Emily - Seattle, WA
Large Gathering Simulcast Host

# LARGE GATHERING

#### MORE THAN 15 ATTENDEES

Host a larger gathering with your church or organization. You just need a good internet connection and a TV or projector screen.

Early Bird Rate: \$249 (ends on 6/2)

Regular Rate: \$299 (6/3-9/1)

#### Large Gathering Hosting includes:

- Replanted support leading up to event
- Live technical support during event
- Comprehensive Hosting Guide (PDF)
- PR Kit to market event to your network
- Replanted Bonus Content
- Digital Attendee Guide (PDF) you can print for attendees
- Shipment of swag and interactive elements that pair with in-person event

# HOST THE SIMULCAST FOR A SMALL GATHERING

Host a smaller gathering in your home or conference room with your family, friends, or small group. You just need a good internet connection and a TV or projector screen.

Regular Rate: \$199 (ends on 10/12)
INCLUDES 10 REGISTRATIONS

#### **Small Gathering Hosting includes:**

- Registration for 10 attendees
- Hosting Guide (PDF)
- Digital Attendee Guide (PDF) you can print for your attendees
- Technical support during event (email)

#### Please note:

- Small Gathering simulcast site attendees do not need to register through the Replanted website
- Small Gathering Hosts will need to manage their own registration and communicate with their own attendees

#### **EXPECTATIONS OF LARGE GATHERING HOSTS**

We are thrilled to link arms with you to support our foster and adoptive families in your community. As a HOST here is what we ask of you to ensure that the event is welcoming for all your attendees.

#### EXPECTATIONS QUICK-LIST

- A willingness to create an atmosphere filled with grace and love
- A desire for attendees to feel more supported, encouraged, and closer to Jesus
- Promote your site to your network and friends
- Communicate important local details to your attendees
- A strong internet connection to stream the event without buffering and interruption
- Ability to recruit NO WAY gifts for attendees (e.g. gift cards, cash, gifts)
- Facilitate virtual connection with attendees the week prior to the event using Replanted virtual platform

#### KEEP IT KID-FREE (INCLUDING CHILDCARE)

Some of the content presented in the livestream may not be appropriate for children. And as much as we love kids (and we really love kids), we hope you can create an environment where parents and caregivers are able to relax, unwind, and of course be refreshed. For this reason, we do not provide childcare at our live event also.

#### WHAT HOSTS CAN EXPECT FROM THE REPLANTED TEAM

The Replanted Team will help you with:

- Managing registrations for your Host site
- Marketing your simulcast locations to the wider foster/adoptive community
- Communicating registration details with attendees leading up to the event
- Access to digital promotional graphics, poster, and flyers to promote your event
- Zoom meetings with leadership team to guide hosting
- Host kits with interactive elements will be mailed to your location

\*Note: Host sites must have more than 15 registered attendees to receive host kits.

#### **HERE'S THE PLAN!**

#### STEP 1: REGISTER as a simulcast host

Make sure that your space is available on October 13-14, 2023 and **CLICK HERE** to register! Select the host registration type (Large or Small Gathering)

Please make sure you have a space where your attendees can watch the event without distractions or interruptions.

#### STEP 2: PROMOTE YOUR EVENT

You'll be the best recruiters for attendees at your own site! Once you register, you'll receive a unique registration link for your attendees to register to for your site.

We will send you digital promotional graphics to promote your event. Use social media platforms like Facebook/Instagram/Twitter and/or your church/organization website to promote the event. Reach out to your local community, friends, and families and invite them to join you.

#### STEP 3: PLAN YOUR EVENT

Start dreaming big. We love to do unexpected things for our attendees and we'd love for you to do the same. We will host zoom meetings to help you with your planning, but here are just a few things to get your started:

#### NO WAY!

There will be time during our programming where we will launch beach balls with NO WAY gifts attached to them into the audience. We want our simulcast sites to do the same. Plan to recruit some No Way Gifts for your attendees.

#### **TECH**

The top priority to host the event is to have a strong internet connection to stream the event successfully. For churches and organizations, we recommend having tech support available to run your event. We will run a test stream on Thursday, October 12 to ensure your location is receiving the simulcast correctly.

#### **VOLUNTEERS**

For large organizations, plan to recruit volunteers to welcome attendees, distribute the conference swag and help the attendees have a great experience.

#### STEP 4: HOST THE SIMULCAST EVENT

The day is finally here! Create a warm, inviting event that will help attendees relax, receive encouragement, get needed rest and resources, and best of all, be in community with others who are walking the same journey.

## **KEY DATES LEADING UP TO REPLANTED CONFERENCE 2023**

June 1, 2023 Early Bird Rate for Host Registration ends

September 15, 2023 Attendee swag orders placed for Large Gathering host sites

September 15, 2023 Last day to register as a Large Gathering host site

October 12, 2023 Last day to register as a Small Gathering site

October 13-14, 2023 Replanted Conference is LIVE!

### **2023 CONFERENCE SCHEDULE** for Simulcast Gatherings

#### FRIDAY, OCTOBER 13 All times are Central Time

General Session: 9:30 – 11:15am

Featured Breakout: 11:30am – 12:30pm

Lunch: 12:30 – 1:30pm

Featured Breakout: 1:30 – 2:30pm

• Featured Breakout: 2:45 – 3:45pm

General Session: 4:00 – 5:30pm

#### **SATURDAY, OCTOBER 14**

General Session: 9:00 – 10:15am

Featured Breakout: 10:30 – 11:30am

Lunch & Connect Groups: 11:30am – 12:30pm

General Session: 12:30 – 2:00pm

#### WE'RE HERE TO HELP YOU HOST A SUCCESSFUL EVENT!

If you have any questions or need assistance in your hosting role, please email conference@replantedministry.org